

The Board of Education of Victoria Unified School District No. 432 met in Regular Session at the district office on Monday, July 14, 2025 at 6:00 P.M.

<u>MEMBERS PRESENT</u>	<u>MEMBERS ABSENT</u>
<u>Matt Orr</u>	<u></u>
<u>Jeanna Wellbrock</u>	<u></u>
<u>Brenton Hoffman</u>	<u></u>
<u>Haley Gagnon</u>	<u></u>
<u>Terry Dinkel</u>	<u></u>
<u>Connie Braun</u>	<u></u>
<u>Jake Hunter</u>	<u></u>

Superintendent: Roger Perkins

Principals: Deena Clark – Victoria Elementary

Others Present: Shelly Huser, Tianna Dreiling, Ashley Urban, Justin Gottwald

President Matt Orr called the Regular Meeting to order at 6:00 P.M.

**APPROVE AGENDA-MOTION**—A motion was made by Connie Braun to approve the agenda as presented, seconded by Haley Gagnon. Motion carried 7-0.

**PRINCIPAL REPORTS** – Mrs. Clark reported that she was not granted any further funds for the elementary gym bleacher project, the \$16,000 that has been awarded must be spent before September. The DLT attended a retreat in Ellinwood on June 19. PTO has many fun events planned for the 25-26 school year.

**SUPERINTENDENT REPORT** -- Mr. Perkins reported that he plans to have a board/staff dinner to kick off the 2025-2026 school year to include spouses and children. The meat will be provided, but a covered dish will be requested from each family. All summer maintenance is on schedule. Mr. Perkins and Melissa attended the budget workshop on June 24, and will be preparing the budget as soon as the software is available. After attending the WCKSEC meeting, Mr. Perkins learned that USD 489 will no longer host the coop-wide social emotional programs

beginning immediately. After reviewing a couple options, it was decided to disband the coop wide programs and have students return to their base schools. Mr. Perkins also mentioned that Bus #1 will need to be replaced after January as it will be 25 years old.

**APPROVE CONSENT AGENDA-MOTION** – A motion was made by Jeanna Wellbrock to accept the consent agenda presented below, seconded by Brenton Hoffman. Motion carried 7-0.

- A. Approve minutes of June 9, 2025 regular board meeting.
- B. Approve financial reports and payment of bills as presented.
- C. Appoint Melissa Schmidt, Clerk of the Board; Troy Schippers, District Treasurer; Melissa Schmidt, District Petty Cash Fund Treasurer; Michelle Geist, Victoria High School Petty Cash Fund Treasurer; Carla Scheidler, Victoria Elementary Petty Cash Fund Treasurer; Deena Clark, Victoria Elementary Activity Fund Treasurer; Amber Deutscher, Victoria High School Activity Fund Treasurer; Melissa Schmidt, Purchasing Agent.
- D. Appoint Melissa Schmidt, designated agent for KPERS and Blue Cross/Blue Shield Group Leader and Roger Perkins as the official representative for the 2025-2026 school year.
- E. Appoint Roger Perkins and Melissa Schmidt as the agents responsible for criminal history record checks.
- F. Approve participation in the federal lunch and breakfast program for 2025-2026, and designate Coleen Dickinson as the KSDE authorized representative and designated user, Melissa Schmidt as the K-12 determining official and Roger Perkins as the hearing official.
- G. Appoint Deena Clark and Amber Deutscher to serve as the civil rights compliance officers for their buildings and designate Roger Perkins to serve as the district's appeals officer for the 2025-2026 school year.
- H. Appoint Deena Clark to serve as truancy officer for Victoria Elementary; Amber Deutscher as truancy officer for Victoria Jr/Sr High; Roger Perkins as the criminal reporting officer.
- I. Adopt Resolution FY26-01. Pursuant to K.S.A. 72-8205, the Board of Education of U.S.D. No. 432 of Ellis County, Kansas by resolution duly adopted at its regular meeting held on July 14, 2025, established the following meeting schedule for regular Board of Education meetings to be held during the 2025-2026 school year: regular meetings of the Board of Education will be held on the second Monday of each month at 6:00 p.m. at Victoria High School and if the regular meeting date falls on a legal holiday or a holiday specified by the Board of Education, such regular meeting time will be announced prior to, commencing at the same hour as detailed above, and that the Board of Education may adjourn any regular meeting to another time and place.
- J. Adopt Resolution FY26-02. The board of education of Victoria USD #432, Ellis County, Kansas, by resolution duly adopted at its regular meeting held on July 14, 2025, established the right to destroy records according to policy.
- K. Adopt Resolution FY26-03. WHEREAS the Victoria Unified School District No. 432, Victoria, Kansas has determined that the financial statements and financial reports for the 2025-2026 school year to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the BOE or the members of the general public of Victoria USD #432 and; WHEREAS there are no revenue bond ordinances or other ordinances or resolutions of the municipality, which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the school year 2025-2026. NOW THEREFORE, BE IT RESOLVED, by the BOE of Victoria USD #432, Victoria, Kansas in the regular meeting duly assembled this 14th day of July 2025, that the BOE requests the Director of Accounts and Reports to waive the requirements of K.S.A. 75-1120a(a) as they apply to the Victoria USD #432 for the school year 2025-2026. BE IT FURTHER RESOLVED THAT THE BOE shall cause the financial statements and financial reports

of the Victoria USD #432 to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this state.

- L. Adopt Resolution FY26-04. WHEREAS, The Board of Education of Unified School District No. 432, Ellis County, Kansas, has determined that the creation of an activity fund is an efficient method to pay expenses for student activities; and WHEREAS, Kansas law authorizes the establishment of school activity funds; THEREFORE, BE IT RESOLVED, by the Board of Education of Unified School District No. 432, Ellis County, Kansas, that an activity fund designated as the Victoria Schools fund is created for the purpose of receiving and expending funds for student activities including athletics, music, forensics, dramatics and other board approved student extra-curricular activities. The fund shall be administered by Principal/Secretary. The Secretary shall keep a record of all receipts and expenditures of the fund and shall prepare and file with the Board Office a statement showing all receipts, expenditures and balance at the end of each month and at the end of each school year. Any person authorized to administer an activity fund shall be bonded by the school district. Funds in the activity fund shall remain district funds but shall not be considered school money for purposes of K.S.A. 72-8202(d) and the provisions of K.S.A. 12-105(b) shall not apply. Adopted the 14<sup>th</sup> day of July 2025, by the Board of Education of Unified School District No. 432, Ellis County, Kansas.
- M. Designate the Russell County News as the USD #432 official newspaper for the 2025-2026 school year.
- N. Establish Petty Cash Limits per K.S. A. 72-8208. The Victoria #432 BOE approves the establishment of petty cash funds of \$1500 each at the district level and \$1500 at each of the attendance centers. Adopt Resolutions FY26-05, FY26-06 and FY26-07 as presented.
- O. Don Hoffman is the school attorney to be used on an as needed basis. For routine legal questions the BOE uses KASB Legal Services.
- P. Adopt Resolution FY26-08 for 1,116 Hour Plan. The Kansas Legislature authorized Unified School District Boards of Education to adopt a 1,116-hour school term in lieu of 186, a six-hour day (K.S.A. 71-1106). Section 1 of this law states, "Each board of education which develops and adopts a policy providing for a school term in accordance with this provision shall notify the State Board of Education thereof on or before September 15 in each school year which the policy is to be in effect." Our Board of Education has adopted the following school term plan for the 2025-2026 school year:  
1,116 hours of School.
- Q. Set the cost per copy for open records at \$ .25 per page.
- R. Set the mileage reimbursement rate at the state approved rate of \$ .60 per mile.
- S. Appoint Deena Clark, K-6 Principal and Amber Deutscher, 7-12 principal as the K-12 homeless coordinators for their respective schools.
- T. Appoint Roger Perkins as authorized representative and federal program coordinator for USD 432.
- U. Authorization for Early Payment of Bills-- K.S. A. 12-105b(e) Victoria USD #432 BOE approves the paying of bills ahead of board approval for the following reasons: paying utility bills, reimbursing staff for meals and/or transportation on activity trips and when paying the bill early will save a penalty fee or give a reduction in cost.
- V. Approval of October 29, 2025 and April 29, 2026 as work sessions for the USD 432 Board of Education.
- W. Approve Melissa Schmidt, Amber Deutscher and Roger Perkins as the E-Rate representatives for 2025-2026.
- X. Approve the employment of Steven Reed as 9-12 Science/Math teacher at Victoria Jr/Sr High.

**KASB POLICY UPDATES-MOTION** – A motion was made by Brenton Hoffman to

approve the KASB policy updates for June 2025 with the recommended suggestions, seconded by Jeanna Wellbrock. Motion carried 7-0.

**2025–2026 HANDBOOKS** – Mr. Perkins asked the Board if he should proceed with putting together a certified, classified and substitute handbook. It was the consensus of the Board to have Mr. Perkins take care of this.

**CERTIFIED STAFF NEGOTIATIONS – MOTION 6:15 P.M.**— A motion was made by Jeanna Wellbrock to enter into an executive session for five minutes to discuss matters relating to employer-employee negotiations in order to protect the district’s right to the confidentiality of its negotiating position, and the public interest, and include Mr. Perkins in the discussion, and to return to open session at 6:20 P.M. Motion was seconded by Connie Braun. Motion carried 7-0. The Board and Mr. Perkins returned at 6:20 P.M.

No action was taken in executive session.

**MOTION** – A motion was made by Jeanna Wellbrock to add \$500 to the base, seconded by Connie Braun. Motion carried 7-0.

**CLASSIFIED PERSONNEL - MOTION – 6:20 P.M.** – A motion was made by Jeanna Wellbrock to enter into an executive session for 10 minutes to discuss matters related to non-elected personnel in order to protect the privacy right of an identifiable person and return to regular session at 6:30 P.M., and allow Mr. Perkins and Mrs. Clark to attend, seconded by Haley Gagnon. Motion carried 7-0.

The Board and administration returned at 6:32 P.M.

**MOTION** – A motion as made by Jeanna Wellbrock to approve the recommended raises for classified personnel, seconded by Terry Dinkel. Motion carried 7-0.

**2025-2026 PRINCIPAL COMPENSATION-MOTION 6:34 P.M.** – A motion was made by Jeanna Wellbrock to enter into an executive session for 10 minutes to discuss matters related to non-elected personnel in order to protect the privacy right of an identifiable person and return to

regular session at 6:44 P.M., and allow Mr. Perkins to attend, seconded by Haley Gagnon.

Motion carried 7-0.

The Board and Mr. Perkins returned at 6:49 P.M.

No action was taken in executive session.

**MOTION** – A motion was made by Connie Braun to accept the recommended raise for Mrs.

Clark, seconded by Terry Dinkel. Motion carried 7-0.

No action was taken in executive session.

**OPEN FORUM** – None.

**BOARD COMMENTS**—Connie Braun congratulated FCCLA for their achievements at nationals in Orlando.

**ADJOURN** – A motion was made by Jeanna Wellbrock to adjourn the meeting, seconded by

Brenton Hoffman. Motion carried 7-0.

The meeting adjourned at 6:51 P.M.

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Melissa Schmidt, Clerk