

The Board of Education of Victoria Unified School District No. 432 met in the Library on Monday, August 12, 2024 at 6:00 P.M.

MEMBERS PRESENT

MEMBERS ABSENT

Sean Rodger

Ryan Mauch

Jeanna Wellbrock

Brenton Hoffman

Terry Dinkel

Matt Orr

Haley Gagnon

Superintendent: Kimberly Woolf

Principal: Deena Clark – Victoria Elementary School

Asst. Principal: Dan Rogers

Others Present: Shelly Huser, Ashley Urban, Kelby Parton, Christie Sander, Dallas Haselhorst, Trent Stafford, Shanna Dinkel, Amber Deutscher

Vice President Sean Rodger called the meeting to order at 6:03 p.m.

**APPROVE AGENDA-MOTION** – A motion was made by Jeanna Wellbrock to accept the agenda as presented, seconded by Brenton Hoffman. Motion carried 6-0.

**APPROVE CONSENT AGENDA - MOTION**— A motion was made by Jeanna Wellbrock to accept the consent agenda presented below, seconded by Matt Orr. Motion carried 6-0.

Resignation of Nicole Hunter, part-time USD 432 para & CARE assistant  
 Dalton Kraus off TEAM  
 Resignation of Joshua Pemberton, HS Student Council Sponsor  
 Approve Marshall Woolf, HS Student Council Sponsor  
 Approve Sheena Gagnon, HS Assistant Girls Basketball Coach  
 Approve Lucas Klein, JH Head Football Coach  
 Approve Dillon Burkhard, JH Football Asst Coach  
 Approve resignation from Katelyn Schmidt, VHS Play Sponsor  
 Approve Kori Braun & Ruth Ann Zimmer, VHS Play Co-Sponsors  
 Approve Prom Sponsors, Amy Schoenrock & Ruth Ann Zimmer  
 Approve the updated Negotiated Agreement for 2024-25 (revised Extra Day Pay language)

Approve Out of District Student: Merrick Garrison (10th- Hays High)  
 Approve Out of District Student: Chris McQuade (8th- Russell)  
 Permission for properly disposing of old AC Units being replaced.

The custodial Duties Job Description was omitted from approval for now so that it can be reviewed further and approved later in the meeting.

**RECOGNITIONS AND ANOUNCEMENTS**– Mrs. Clark and Mrs. Woolf would like to thank Carla Schmeidler and Michelle Geist for leading the enrollment process and all those who helped during enrollment including PTO who had tables set up at each building with information and gear for parents and students. A thank you was given to TreeTop Security for getting our technology updated. The custodians were also recognized for their hard work this summer getting the buildings ready for students.

**SCHEDULED AND NON-SCHEDULED AUDIENCES** – Dallas Haselhorst with TreeTop Security spoke about the updates to our technology; all new access points have been installed. Trent Stafford with T-Mobile presented their 5G Lights promotion that they are bringing to small towns across America for high school football.

Cody Bradley reported that the greenhouse is 90% complete. The building is complete thanks to help from Jay Dinkel, Brenton Hoffman, Justin Scheck, Logan Unrein and Wade Schmidtberger. We will need to hire out to get another breaker box installed.

Christie Sander and Kelby Parton gave a presentation on Geometry in Construction. They attended a conference in Colorado in July and brought back a lot of information to implement it into our curriculum.

### **STUDENT HANDBOOKS, FACULTY HANDBOOK AND VHS ACTIVITY**

**HANDBOOK - MOTION** -- A motion was made by Jeanna Wellbrock to approve the VES and JH/HS Student-Parent Handbooks and the Faculty Handbook with the finalized revisions, seconded by Brenton Hoffman. Motion carried 6-0.

The VHS Activity Handbook had the old cheerleading policy, it will be updated and then approved later in the meeting.

**IPAD/TECHNOLOGY POLICY 2024-25 - MOTION** -- A motion was made by Jeanna Wellbrock to accept the USD 432 Technology Policy as presented allowing seniors to check out laptops by paying a \$100 deposit, with \$70 returned if they take care of the device or pro-rated with a buyout of \$200 additional cost, seconded by Terry Dinkel. Motion carried 7-0.

**BUILDING NEEDS ASSESSMENT REPORT - MOTION** – Mrs. Clark and Mrs. Woolf presented information from the Building Needs Assessment report. After requested changes by the Board were made, a motion was made by Jeanna Wellbrock to approve the suggested areas of needs and highest priorities as presented through our Building Needs Assessment Information based on input from assessment scores and staff input; seconded by Matt Orr. Motion carried 6-0.

**USD 432 OVERNIGHT TRIPS PROTOCOLS & SEARCHES OF PROPERTY (JCAB) - MOTION** – A motion was made by Terry Dinkel to approve the updated JCAB policy which include dog searches, seconded by Jeanna Wellbrock. Motion carried 6-0.

**MOTION** – A motion was made by Jeanna Wellbrock to approve the USD 432 Overnight Trips & Protocols policy, seconded by Matt Orr. Motion carried 6-0.

**PUBLIC MEMBERSHIP TO VHS WEIGHT ROOM** – There was a short discussion about the possibility of offering a public membership to the VHS weight room. Some concerns that were shared: costs of the gates; door entry pad; custodial fees and administration fees. It was suggested to check with Danielle Windholz on the numbers they had when they had a gym open in town. It was also suggested to look into a Midwest Energy grant.

**WELLNESS POLICIES FOR 2024-2025 - MOTION** – A motion was made by Jeanna Wellbrock to approve the wellness policies for 2024-25, seconded by Brenton Hoffman. Motion carried 6-0.

**EASEMENT - MOTION** – A motion was made by Jeanna Wellbrock to grant an easement to John Luecke as described in the attached survey of easement by Driggs Design Group, PA, seconded by Brenton Hoffman. Motion carried 6-0.

**PERSONNEL: CONTRACTS/HIRES – MOTION 8:30 P.M.** – A motion was made by Matt Orr to go into executive session to discuss personnel matters of non-elected personnel exception under KOMA to include Mrs. Woolf, pursuant to protecting the privacy interests of the individuals to be discussed, and the open meeting will resume in the library at 8:40 P.M., seconded by Jeanna Wellbrock. Motion carried 6-0.

The Board returned at 8:43 P.M.

**MOTION – 8:43 P.M.** – A motion was made by Jeanna Wellbrock to return to executive session for 10 minutes, seconded by Matt Orr. Motion carried 4-0.

The Board returned at 8:53 P.M.

**MOTION – 8:53 P.M.**—A motion was made by Jeanna Wellbrock to return to executive session for 15 minutes, seconded by Matt Orr. Motion carried 4-0.

The Board returned at 9:10 P.M.

**MOTION – 9:10 P.M.** – A motion was made by Matt Orr to return to executive session for 10 minutes, seconded by Brenton Hoffman. Motion carried 4-0.

The Board and Mrs. Woolf returned at 9:23 P.M.

No action was taken in executive session.

**MOTION** – A motion was made by Jeanna Wellbrock to approve the PK-12 Music Teacher Contract; approve the USD 432 paraprofessional rate of pay at \$13.68; approve the hire of Brooklyn Nowak at the beginning para rate; extend full-time employment to Tierra Nowak at the same rate of pay already established in July and approve the hire of Dillon Burkhard at the same rate Hays is paying him; seconded by Brenton Hoffman. Motion carried 6-0.

**PERSONNEL: ADMINISTRATOR'S EVALUATIONS – MOTION 9:25 P.M.** – A motion was made by Jeanna Wellbrock to go into executive session to discuss personnel matters of non-elected personnel exception under KOMA, pursuant to protecting the privacy interests of the individuals to be discussed, and the open meeting will resume in the library at 9:35 P.M., seconded by Matt Orr. Motion carried 6-0.

The Board returned at 9:36 P.M.

**MOTION – 9:36 P.M.** – A motion was made by Jeanna Wellbrock to return to executive session for 10 minutes, seconded by Brenton Hoffman. Motion carried 4-0.

The Board returned at 9:46 P.M.

**MOTION – 9:46 P.M.** – A motion was made by Jeanna Wellbrock to return to executive session for 10 minutes to include Mr. Rogers, seconded by Matt Orr. Motion carried 4-0.

The Board and Mr. Rogers returned at 9:59 P.M.

**MOTION – 9:59 P.M.** – A motion was made by Matt Orr to return to executive session for 10 minutes with Mrs. Woolf, seconded by Jeanna Wellbrock. Motion carried 4-0.

The Board and Mrs. Woolf returned at 10:12 P.M.

**MOTION – 10:12 P.M.** – A motion was made by Jeanna Wellbrock to return to executive session for 5 minutes with Mrs. Clark, seconded by Matt Orr. Motion carried 4-0.

The Board and Mrs. Clark returned at 10:17 P.M.

No action was taken in executive session.

**MOTION** – A motion was made by Jeanna Wellbrock to rescind the motion on the long-term sub contract for PreK – 12<sup>th</sup> Music and then approve the PreK – 12 Music contract to include insurance at the district rates, seconded by Matt Orr. Motion carried 6-0.

**MOTION** – A motion was made by Matt Orr to approve the custodial job description as presented eliminating the areas highlighted in blue and adding to number 29 “30 pounds for female and 50 pounds for male”, seconded by Terry Dinkel. Motion carried 6-0.

**MOTION** – A motion was made by Jeanna Wellbrock to approve the VHS Activity Handbook, seconded by Terry Dinkel. Motion carried 6-0.

**PRINCIPALS/ASST.PRINCIPAL'S REPORTS** – Mrs. Clark reported that we are looking for substitute teachers and crossing guards. Mr. Rogers reported that a good number of coaches attended the coach's clinic in Salina and that all assistant coaches are required to take the rules exam. Vehicle inspections will be completed soon and K-Tag is set up for all our vehicles.

**SUPERINTENDENT'S REPORT** -- Mrs. Woolf reported that the FCS kitchen is complete. She also updated the Board on enrollment numbers.

**CAPITAL OUTLAY COMMITTEE** – Terry Dinkel, Brenton Hoffman and Matt Orr gave updates on the previous capital outlay committee meetings.

New Staff lunch will be Thursday August 15, 2024 from 12:30 – 1:30 P.M. at the Elementary School. The next special meeting for exceeding Revenue Neutral Rate will be Monday, September 9<sup>th</sup> at 5:30 P.M. and the Budget Hearing will follow at 5:45 P.M. The next regular meeting will be Monday September 9, 2024 at 6:00 P.M. The KASB annual convention will be held November 15-17, 2024 in Wichita KS.

**ADJOURN - MOTION** — A motion was made by Jeanna Wellbrock to adjourn the meeting, seconded by Matt Orr. Motion carried 6-0.

The meeting was adjourned at 10:40 P.M.

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Melissa Schmidt, Board Clerk