

# Student MacBook Technology Agreement

Victoria Jr/Sr. High School

School Year: [2025-2026]

---

## Purpose

USD 432 is committed to providing students with access to modern technology to enhance learning. Each student in grades 9-12 will be issued a MacBook to support their academic growth. The following agreement outlines student, parent/guardian, and school responsibilities regarding the use of the device.

---

## Technology Fee vs. Device Deposit

### Technology Fee

A non-refundable **Technology Fee** of \$40.00 will be collected annually. This fee covers:

- Software licensing (educational applications, filtering tools, learning platforms)
- Technical support services
- Cloud-based tools and network infrastructure
- General maintenance not related to accidental damage or misuse
- Purchase of replacement accessories for devices that are faulty- misuse of accessories will not be covered under the technology fee.

### Device Deposit

A separate **Device Deposit** of \$100 is required. This deposit is:

- **Refundable**, provided the MacBook is returned in acceptable condition (minimal wear, no major damage) See Rubric Below
  - Used to offset the cost of Apple Care and repairs or replacement due to accidental damage, neglect, or loss
  - Collected **once per school year**
- 

## Student and Parent/Guardian Responsibilities

By accepting the school-issued MacBook, the student and parent/guardian agree to:

- Use the MacBook for **educational purposes only** and in compliance with the school's **Acceptable Use Policy**

- Refrain from attempting to bypass content filters or altering system settings i.e VPN's, accessing inappropriate websites or applications.
  - Ensure the device is brought to school daily, charged and ready for use
  - Take reasonable care to avoid damage, theft, or loss
  - Report any damage or issues immediately to school staff within three days of the incident. If an incident is not reported within the time frame, the student will automatically forfeit device deposit and may incur additional charges for repair/replacement.
- 

## **Loss or Damage**

**If the damage or loss of device is caused by a reason listed below, USD 432 will not be responsible for incurring the cost to repair or replace.**

- In the event of damage, the cost of repair will be deducted from the device deposit.
  - Unexplained Loss or "Mysterious" Disappearance: The District will not be responsible for, and the Parent/Guardian will be responsible for the loss of device unless there is credible evidence that the device was stolen.
  - Repeated incidents may result in additional disciplinary action or revocation of privileges.
  - Students who destroy, damage, or vandalize school property will be required to pay for losses or damages. Willful destruction of property may result in disciplinary action. Accidental damage should be reported to the office immediately
  - Intentional Acts: The technology fee will NOT cover a loss caused by intentional damage or destruction of a device.
  - Unauthorized Repairs: The technology fee will not cover damages that are attributed to repairs that were completed or attempted by non-District technicians.
  - No coverage afforded for accessories: The technology fee will not cover power cords, device accessories, bags, chargers, or any other accessories provided UNLESS the charger becomes dysfunctional due to normal wear and tear.
  - USD 432 will decide if the circumstances of the damage or loss are covered by the deposit as well as whether or not a damaged device is to be repaired or replaced. The determination will be made by a team of three consisting of Superintendent, Principal, and staff member. The determination will be final.
-

## Return Policy

Students must return the MacBook, charger, and accessories in good working condition:

- At the end of the school year
- Upon withdrawal from the district
- Upon request from school administration

Failure to return the device will result in a charge equivalent to the replacement value.

---

## Device Misuse Disclaimer

Improper use of the school-issued device—such as accessing inappropriate content, disabling restrictions, installing unauthorized applications, or using the device in a way that violates the district's Acceptable Use Policy—will result in disciplinary action as follows:

- **First Offense:** Loss of device privileges for **1 week (5 school days)**
- **Second Offense:** Loss of device privileges for **1 month**
- **Third Offense: Permanent loss** of device privileges for the remainder of the school year

*Note: Improper use is determined at the discretion of school administration. Alternative assignments and accommodations will be provided to ensure continued academic progress during loss of device access.*

## Signatures

By signing below, I acknowledge that I have read and understand the Technology Agreement. I agree to follow the guidelines and pay all required fees and deposits.

**Student Name:** \_\_\_\_\_

**Grade:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent/Guardian Name:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

---

### Deposit Rubric

Condition	Description	Deposit Deduction
Excellent Condition	No damage, normal wear and tear, fully functional, clean	<b>\$0 Full Refund</b>
Minor Cosmetic Wear	Small scratches, minor case wear, decals/stickers removed cleanly	<b>\$0-\$25</b>
Dirty Device	Device requires cleaning (excessive grime, sticker residue, dirty keyboard)	<b>\$10-\$25</b>
Charger Missing or Damaged	Apple-issued charger not returned or intentionally damaged.	<b>\$60 (full replacement)</b>
Keyboard Damage	Missing or non-functional keys	<b>\$50-\$100</b>
Cracked Screen	Visible crack or damage affecting display	<b>Full Deposit + cost up to \$200</b>
Case or Housing Damage	Dent, crack, or heavy scratches on body or hinge	<b>\$50-\$100</b>
Trackpad/MacBook Not Functioning	Device not turning on or has serious hardware failure due to misuse	<b>Full Deposit + cost up to \$200</b>

Lost or Stolen Device	Device not returned and not reported with police documentation	<b>Loss of Deposit and Full Replacement cost of device</b>
Intentional Damage	Evidence of tampering, carving, internal parts removed, water damage, etc.	<b>Loss of Deposit AND Full Replacement cost of device</b>
Unapproved Software Installed	Jailbreaking, malware, unauthorized apps that require IT intervention	<b>Loss of Deposit and Full Replacement cost of device</b>